

EXHIBIT 1

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No particular form is prescribed for making a FOIA request. You may submit a FOIA request using PAL or in any manner that conforms to the HHS FOIA regulations. <http://www.hhs.gov/foia/statutes-and-resources/45cfr5/index.html>

(<http://www.hhs.gov/foia/statutes-and-resources/45cfr5/index.html>)

Privacy Act Statement

This Statement is provided pursuant to the Privacy Act of 1974 (5 U.S.C. § 552a): The information you are requested to provide in order to use PAL is authorized to be collected under the Freedom of Information Act (5 U.S.C. § 552). Completing the PAL fields is voluntary, but failing to provide any or all of the requested information may prevent HHS from creating a PAL account for you, or may prevent HHS from processing your request. The principal purposes for which HHS will use the information that you provide in PAL are to create a PAL account for you, and to track, process, and respond to requests that you submit to HHS through your PAL account. The information you provide will be included in a Privacy Act system of records, and will be used and may be disclosed for the purposes and routine uses described and published in the following System of Records Notice (SORN): 09-90-0058 Tracking Records and Case Files for FOIA and Privacy Act Requests and Appeals

<https://www.federalregister.gov/articles/2016/03/29/2016-07060/privacy-act-of-1974-system-of-records-notice>

(<https://www.federalregister.gov/articles/2016/03/29/2016-07060/privacy-act-of-1974-system-of-records-notice>)

Please note that the HHS FOIA PAL site works best if you use Internet Explorer in compatibility mode.

All requests received after 5 pm Eastern Time, will be considered "received" on the next business day.

Request - **2018-00619-FOIA-OS** **Create Appeal (CreateAppeal.aspx?reqno=2018-00619-FOIA-OS)** ←
Back (RequestStatus.aspx)

Requester Details

To modify request details please update your requester profile or contact the our office for assistance.

Alison Kodjak

Correspondent

NPR

1111 North Capitol St. NE

Washington, DC 20002

Phone (202) 513-2798

akodjak@npr.org

Requester Default Category: News Media

Request Details

Date 02/16/2018

Requested

Status In Process

General Information

Request Type

FOIA ▼

Note: For Privacy Act Requests further verification of identity may be required.

Delivery Mode

Download via PAL . ▼


Note: For fastest response time use the [Download Via PAL Account](#) option.

Payment Mode

Credit Card - Pay.g ▼

Shipping Address

State (Other)

Request InformationDescription
DocumentAttachment -PAL Request Form.pdf 
(AddAttachment.aspx?id=1369&mode=corres)

(Please do not include personal information such as your Social Security Number. The FOIA Office will inform you if such information is necessary.)

Request
DescriptionThe daily calendar of Roger Severino,
director of the Office for Civil Rights (Date
Range for Record Search: From 03/24/2017
To 02/16/2018)Date Range for
Record Search:
From(mm/dd/yyyy)

03/24/2017

To
(mm/dd/yyyy)

02/16/2018

Consent

Attachment

Proof of Identity

Attachment

Fee InformationWilling Amount
(\$)

25.00

Not Required for FOIA Appeals

Willing to Pay All
Fees ☐**Billing Address**

State (Other)

Staff Divisions

Note: If you know which Staff Division(s) maintain the records you are seeking please make your selection(s) from the list below.

To learn more about the Staff Divisions please click here
(<http://www.hhs.gov/about/foa/osleadership/index.html>)

Staff Divisions

- ☐ **Assistant Secretary for Administration**
- ☐ **Assistant Secretary for Legislation**
- ☐ **Assistant Secretary for Public Affairs**
- ☐ **Asst Secretary for Financial Resources**
- ☐ **Asst Secretary for Planning & Evaluation**
- ☐ **Asst Secy for Preparedness & Response**
- ☐ **Ctr for Faith Based & Community Partners**
- ☐ **Departmental Appeals Board**
- ☐ **Immediate Office of the Secretary**
- ☐ **Intergovernmental and External Affairs**
- ☐ **Office for Civil Rights**
- ☐ **Office of Global Health Affairs**
- ☐ **Office of Health Reform**
- ☐ **Office of Medicare Hearings and Appeals**
- ☐ **Office of the General Counsel**
- ☐ **Office of the National Coordinator**
- ☐ **OS FOIA Division**

Other Information

State (Other)

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